



HKICPA Members Professional Indemnity Insurance ePlatform - Briefing Session

Date: 25 September 2020

Time: 5pm – 6pm

Speaker: Ms. Dorothy Chen



HKICPA Members PII ePlatform

- Email invitation with unique link to your Primary Email Contact
- Renew online in 15 minutes and 7 renewal questions
- Receive Renewal Quotation instantly
- Receive Policy Document and Debit note in 1 working day
- Settle Premium through online gateway

Before Start – What to prepare?



It's time to renew your insurance.

Attention: Mr. Lo,

We refer to the captioned and would like to advise your Professional Indemnity Insurance (PII) Policy is due to renew on 12:01 am on 01 December, 2020.

We are committed to improving client experience. It is our pleasure to introduce a digital platform which will enable you to complete the various processes online from this renewal.

You are going to experience a 4-step simple process.

Step 1 : Complete Renewal Proposal Form

Step 2 : View Your Renewal Quote

Step 3 : Confirm Your Acceptance

Step 4 : Process Payment

This online process will take as little as 15 minutes to complete. You will receive your renewal PII policy via email within 24 hours upon completion of your renewal.

Please read the [Duty of Disclosure and Claim Made Policy](#) before you start.

Referral Risk

In case we need to [refer](#) your risk to the underwriter, you will receive an acknowledgment from us upon completing Step 1. We will review your renewal proposal form, approach the insurer for quote and complete the remaining procedures manually.

[Renew Now](#)

Please note that this link contains specific information of your firm. Please do not forward or share with anyone.

If you have any queries, please feel free to call our hotline [2862 4242](tel:28624242) or send us an email at hk.accountantspi@aon.com. You may also find the Aon HKICPA Service Team contacts [here](#).

Hope you enjoy the new experience of renewal, your feedback is warmly welcome.

Best Regards,
Aon HKICPA Service Team

- Suggested software: Chrome & Adobe PDF
- Information
 - Total gross fee income for last financial year
 - Breakdown of business activities
 - Any claims/ disciplinary action record?
- Credit card
 - For premium payment
 - VISA/ Mastercard supported



- Read through the Important Notice of Duty of Disclosure and Claims Made Policy
- Click “Renew Now” to Start!

Referral Risk



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Renew Now

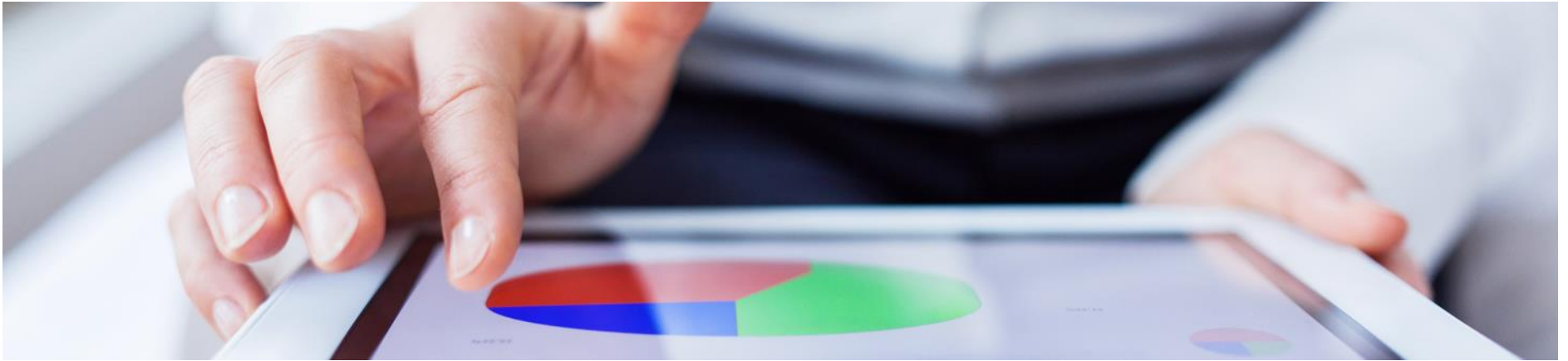
You can click "refer" to check the criteria for referral risks

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Reminders

- Don't open the link in two windows at the same time
- Revisit the quotation by clicking the same renewal link before acceptance
- Please save/ screenshot a copy of quotation summary for your good filing
- The renewal link will be expired once you have completed the renewal/ considered as "referral risks"
- Payment gateway time-out in 5 minutes
- Contact your service manager for any assistance



HKICPA PII Webpage



<https://asia-business-insurance.apac-stg.aon.com/hk/Products/hkicpa>



- Launched in September 2020
- The old information site will be replaced
- Introduction of HKICPA PII Master Policy
- Frequently asked questions for coverage
- Claims Protocol
- Get a new quote
- Contact information

Contact List

Company Name with first alphabet	Aon Manager	Service	Contact No.	Email Address
A, P	Yuki Wong		2861 6207	yuki.wong@aon.com
B – G	Jessica Liu		2861 6534	jessica.liu@aon.com
H – O	Dorothy Chen		2861 6637	dorothy.chen@aon.com
Q – Z	Shirley Yip		2861 6574	shirley.yip@aon.com
Referral Risk	Yuki Wong		2861 6207	yuki.wong@aon.com
	Joel Chan		2861 6335	joel.chan@aon.com
	Cherrie Wong		2861 6204	cherrie.wong@aon.com



Q&A Session

- Click raise your hand button
or
- Type your question(s) in the Q&A box



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